

# APPLICATION FOR BENEFITS

**Plan Name:** \_\_\_\_\_

1. Name: \_\_\_\_\_ Social Security No.: \_\_\_\_\_  
Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Date of Hire: \_\_\_\_\_

2. Reason for Payment

- Termination of employment, including retirement - **Effective Date:** \_\_\_\_\_ (date must be provided)
- Death - **Date of Death:** \_\_\_\_\_ (date must be provided)
- Disability - **Date of Disability:** \_\_\_\_\_ (date must be provided)
- Attainment of age 70½ (required minimum distribution)
- Qualified Domestic Relations Order (copy of QDRO must be attached)
- Termination of Plan
- In-Service Withdrawal – Dollar Amount Requested: \$ \_\_\_\_\_

3. Type of Payment

Cash Distribution: \_\_\_\_\_ % of Distribution or \$ \_\_\_\_\_  
Mandatory 20% withholding applies. Indicate below if you want additional federal taxes withheld.  
Additional Federal taxes withheld: \_\_\_\_\_ % of Distribution or \$ \_\_\_\_\_

Rollover to:     IRA Account     Qualified Retirement Plan  
Rollover Distribution: \_\_\_\_\_ % of Distribution or \$ \_\_\_\_\_  
Make Check Payable to: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**NOTE:** It is your obligation to insure that the Employer Plan named above will accept the transfer of your benefit payment. Also, only taxable monies may be rolled into another Plan or an IRA. Any non-taxable monies (after-tax) will be distributed to you. If you choose a direct rollover of your benefit, generally you should direct it to only one eligible retirement plan or IRA.

**FOR OFFICE USE ONLY**

GROSS AMOUNT _____	MAIL WITH ATTACHMENT _____	
ACCOUNT NUMBER _____	LESS LOAN _____	COPY OF CHECK _____
VESTING _____	TAXES _____	PREPARED BY: _____
	FEE _____	APPROVED BY: _____
	NET PAYMENT _____	OTHER _____

4. **Certification**

I have received the "Rollover Distribution (4102(f)) Notice" provided to me by the Plan Administrator. I hereby request payment from the plan in the manner indicated. I hereby waive my right to a 30 day-period in which to consider the decision of whether or not to elect a direct a rollover.

I certify under penalties of perjury that all information provided by me is true and accurate, and that no tax advice has been given to me by the Plan Administrator and/or Plan Sponsor and that all decisions regarding this withdrawal are my own. I expressly assume the responsibility for any adverse consequences which may arise from this withdrawal and I agree that the Plan Administrator and/or Plan Sponsor shall in no way be responsible for those consequences.

X \_\_\_\_\_  
Signature of Participant

\_\_\_\_\_  
Date

Please return the completed form to your Plan Administrator/Human Resources Representative at your company for signature. First Midwest **cannot** accept Application of Benefit Forms directly from plan participants. Your request will be processed within 5 – 7 business days from the date of receipt. **PLEASE NOTE THERE IS A \$25 PROCESSING FEE ON ALL DISTRIBUTIONS.**

X \_\_\_\_\_  
Signature of Plan Administrator

\_\_\_\_\_  
Date

**Application of benefits form must be signed by the assigned plan administrator of the company before distribution is processed.**